

Members of the Levy Strategy Committee (LSC) will be drawn from three pools. Members will either be a director, officer or employee of Levy Registered employer, a Trustee of the CITB Board or considered to be an Independent Industry Expert.

### **Responsibilities**

- To work collaboratively to ensure the effective development of the Levy proposals for the 2022 and future Levy Orders;
- To critically review Levy proposals and material submitted;
- To assist in assessing and informing industry's view of any proposed changes to Levy legislation in advance of making final submissions to the Board and Department for Education (DfE) concerning such changes;
- To share information and develop shared understanding of the issues with other LSC Members;
- To assess the implications of different levy-rate models against CITB's strategic objectives;
- To consider the impact and potential impact of factors within the external environment on the Levy and make appropriate recommendations to address or mitigate those factors;
- To consider the options for, and effects of, adjusting Levy rates and thresholds and make recommendations accordingly;
- To model Levy rate options for the 2022 and subsequent Levy Orders to ensure fairness and proportionality across all stakeholders;
- To contribute to a fundamental review of Levy for future Levy Orders. To consider, review and recommend changes to the purpose, structure and basis of Levy to ensure it remains fit for purpose for the modern construction industry;
- To be available for between-meeting conversations with the Committee Chair and CITB staff, as needed;
- To work in good faith and collaboratively with other LSC members, especially those with a different perspective;
- To actively participate in the LSC meetings;
- To adhere to the LSC's terms of reference and CITB's Code of Conduct.

### **Skill sets and competencies**

**Employer members should be able to demonstrate the majority of the following:**

- Ability to consider issues from a holistic perspective irrespective of potential impact on personal interest, whilst still being able to objectively portray the personal impacts;
- Ability to work collaboratively with a wide range of people;
- An in-depth understanding of the structure and diversity of the modern construction Industry; its working patterns and behaviours, the needs of its employers and workers, its motivators and influences;
- A working knowledge of the CITB Levy;
- A wide network of contacts within the construction industry both locally and across Great Britain to assist with understanding of impacts across a variety of scenarios and locations. Members will be expected to engage with personal networks to test thinking and direction;
- Analytical approach to interpreting data and willing to challenge and seek clarity;
- Lateral thinking; ability to think beyond the current status quo.



## **Levy Strategy Committee Members' Role Description**

**Independent Industry Expert Members should be able to demonstrate some of the following:**

- An in-depth understanding of the structure and diversity of the modern construction Industry; its working patterns and behaviours, the needs of its employers and workers, its motivators and influences;
- Expertise in construction-specific research, analysis and trends;
- Expertise in understanding potential future outlooks and changes to and within the construction industry;
- A wide network of contacts within the construction industry both locally and across Great Britain to assist with understanding of impacts across a variety of scenarios and locations. Members will be expected to engage with personal networks to test thinking and get direction;
- A working knowledge of CITB Levy;
- A working knowledge of other statutory levies and taxation including the Apprenticeship Levy both in GB and globally;
- Ability to work collaboratively with a wide range of people;
- Analytical approach to interpreting data and willing to challenge and seek clarity;
- Lateral thinking; ability to think beyond the current status quo;